



# VARUVAN VADIVELAN INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
NH-44, Krishnagiri Main Road, Gundalapatty, Dharmapuri - 636 701, TamilNadu.

Phone : 04342 - 288999, 288777 - Website : [www.vvitengineeringcollege.org](http://www.vvitengineeringcollege.org) - E.mail : [vvitprincipal@yahoo.in](mailto:vvitprincipal@yahoo.in)

**Dr. A.Sivakumar**, M.E., M.S., PGDBA, DMM., Ph.D., LL.B.,  
Principal

VVIT/SGRC/2024-2025/06

16/04/2025

## Student Grievance Redressal Committee

In accordance with the **University Grants Commission(UGC) (Redress of Grievances of Students) Regulations, 2019**, and to ensure a transparent, fair, and responsive mechanism for addressing grievances, **Varuvan Vadivelan Institute of Technology** has constituted the **Students' Grievance Redressal Committee (SGRC)**.

The SGRC is established to address and resolve complaints and concerns raised by students in a timely and effective manner, ensuring a positive and productive campus environment.

S.No	Name	Designation	Position	Contact No
1	Dr. A.Sivakumar	Principal	Chairman	9444553936
2	P. Sampathkumar	Assistant Professor &Head/EEE	Convener	9942931111
3	M. Geetharani	Assistant Professor &Head/CSE	Member	9095822557
4	A. Nagajothi	Assistant Professor &Head/IT	Member	9994161454
5	P. Bharathi	Assistant Professor &Head/MECH	Member	9894204887
6	R.S. Archana Visveswari	Assistant Professor &Head/AI&DS	Member	9629113592
7	P. Rajkumar	Assistant Professor &Head/ECE	Member	9942361313
8	K. Akila Bakialakshmi	Assistant Professor &Head/S& H	Member	7904418400
9	M. Ramkumar	Assistant Professor &Head/Civil	Member	8760508666
10	Dr. S. Usharani	Professor/S&H	Member	9629655474
11	M. Vasu	Rep.of Students	Special Invitee	9344521526
12	M. Madhan kumar	Rep. of Students	Special Invitee	9042200618



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Principal

## Objective of the SGRC

- To provide an accessible platform for the students to voice their grievances.
- To investigate and address issues in a fair and transparent manner.
- To recommend measures to prevent similar grievances in the future.

## Scope of Grievances:

Students may approach the SGRC for grievances related to:

1. Academic matters (e.g., assessment, attendance, learning resources).
2. Financial matters (e.g., Scholarship, fee-related issues).
3. Administrative issues (e.g., infrastructure, amenities).
4. Harassment or discrimination of any kind.
5. Others concern affecting Students' rights and well-being.

## Reporting Mechanism:

Students are encouraged to submit their grievances in writing or via email to the SGRC at [Vvitprincipal@yahoo.in](mailto:Vvitprincipal@yahoo.in). The complaint must include the student's full name, course, contact information and a detailed description of the issue.

All grievances will be reviewed promptly and appropriate action will be taken in compliance with institutional policies and UGC guidelines.

## Awareness Initiatives:

The SGRC will organize awareness programs to inform students about the rights and the grievances redressal process. Notices about these events will be shared through the college website, notice boards and emails.



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Principal

## Contact Information:

For any queries or assistance, students can contact:

**Dr. A Sivakumar**

Varuvan Vadivelan Institute of Technology

Dharmapuri-636701.

Email: [Vvitprincipal@yahoo.in](mailto:Vvitprincipal@yahoo.in)

We are committed to fostering an inclusive and supportive environment for our students. Your active participation and feedback are valuable in strengthening this initiative.

**PRINCIPAL**

**PRINCIPAL**  
Varuvan Vadivelan Institute of Technology  
Dharmapuri-636 701.

## Copy Submitted to:

1. Trust Office
2. Management
3. Principal Office
4. Notice Board
5. VVIT Office
6. All HODs-To inform all the Staff members and Students.

